

Handbooks



[1]

IT User Skills

The Handbook for TLM Certificates in IT User Skills and Enterprise, the new "High Quality Qualifications for the 2015 School League Tables" providing headline points scores, is available in printed form from Lulu.com. Click the logo above. Alternatively you can download the pdf of the contents for free [here](#) [2].

[Revised handbook for 2017](#) [3]. (This incorporates a simplified Level 1 qualification with grading)

INGOT "International Grades - Open Technologies" [Handbook 4th January 2011 pdf](#) [4] is targeted on the 100% coursework version of the qualification (ITQ) used in adult education and in schools up to 2014, and adult education beyond that.

For the full National Occupational Standards for IT Users and the base specifications for all the units download the [eskills publication IT User Standards](#) [5]

The Ingot handbook has more detail on the coursework assessment for learning model and more examples of guidance for units.

[UK](#) [6], [BG](#) [7], [CZ](#) [8], [ES](#) [9], [RO](#) [10]

Computing

[The handbook for TLM/NAACE Level 1 and Level 2 Certificates in Open Systems Computing.](#) [11]

[The handbook for TLM/NAACE Level 3 award, certificate and diploma in Open Systems Computing.](#)

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[12]

Smart Technologies

[The handbook for TLM/BCA Level 1 and Level 2 Certificates in Smart Product Design and Manufacture](#)

[13]

[The handbook for TLM Level 1 - Level 3 Awards in Additive Manufacture](#) [14]

Designing Engineering and Constructing a Sustainable Built Environment (BIM)

[The handbook for TLM Level 3 Award, Certificate and Diploma in BIM](#) [15]

[The handbook for TLM Level 1 and 2 Certificates in BIM](#) [16]

Open Systems Management

[The handbook for TLM/LPI Level 2 Certificate in Open Systems Management](#) [17]

[FOSS Manual](#) [18], [Staff Guide](#) [19]

Download the eskills ITQ qualifications structure [here](#). [20] The TLM handbooks simplify these generic structures and so these are background references rather than essential reading.

The web version of the handbook has been updated. In general the web version is likely to be more up to date with links to greater detail. Numbered paragraphs have anchors inserted so anyone can link to this place with precision from their own web site, pages or bookmarks. A web address with anchor takes the form "web site address ending community/page_name#paragraph_number".

e.g.

http://www.theingots.org/community/qualifications_summary#2.4 [21]

ITQ units and guidance for assessment



[LINK to ITQ Units and credit values](#) [22]

INDEX for the ITQ Web handbook

1. About the INGOTs [23]

2. [Standards and principles \[24\]](#)
3. [Qualifications overview \[25\]](#)
4. [The qualifications summary \[26\]](#)
5. [Planning progression \[27\]](#)
6. [Detailed unit guidance and assessment criteria \[28\]](#)
 - [Entry Level 1 - UK NC level 1 \[29\]](#)
 - [Entry Level 2 - UK NC level 2 \[30\]](#)
 - [Entry Level 3 - UK NC level 3 - EQF level 1 \[31\]](#)
 - [Level 1 - UK NC levels 4 and 5 - EQF Level 2 \[32\]](#)
 - [Level 2 - UK NC level 7+ - EQF Level 3 \[33\]](#)
 - Level 3 - UK - EQF Level 4

Source URL: <https://theingots.org/community/handbook2>

Links

- [1] <http://www.lulu.com/commerce/index.php?fBuyContent=13630619>
- [2] https://theingots.org/community/sites/default/files/uploads/common/Handbooks/IT_User/Handbook2015_4_1.pdf
- [3] https://theingots.org/community/sites/default/files/uploads/common/Handbooks/IT_User/Handbook2017_3_1.pdf
- [4] https://theingots.org/community/sites/default/files/uploads/user4/My%20files/other%20files%28PDF%29/TLM_Handbook2_final_2.2.pdf
- [5] <https://theingots.org/community/sites/default/files/uploads/user4/My%20files/other%20files%28PDF%29/IT-User-standards-2009.pdf>
- [6] <http://bit.ly/oXfBPr>
- [7] <http://bit.ly/t3UzK2>
- [8] <http://bit.ly/rXrVJ5>
- [9] <http://bit.ly/vxFV6e>
- [10] <http://bit.ly/sTctlj>
- [11] <https://theingots.org/community/sites/default/files/uploads/common/Handbooks/Computing/Specification%20for%20L1%20L2%20Opensystems%20Computingr5.pdf>
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- [14] https://theingots.org/community/sites/default/files/uploads/common/Handbooks/Smart_Tech/3DprintingLevel1-3AwardsAssessmentCriteria.pdf
- [15] https://theingots.org/community/sites/default/files/uploads/user4107/BIM_Level_3_RQF_v3.2_0.pdf
- [16] https://theingots.org/community/sites/default/files/uploads/user4107/BIM_Spec_L1_L2_Spec_SAM_RQF_1.3_0.pdf
- [17] https://theingots.org/community/sites/default/files/uploads/common/Handbooks/Systems_Manag

ement/TLM_Certificate_in_Open_Systems_IT_Management_SVQ_v1.0.pdf

[18] <http://bit.ly/tRmgeK>

[19] <http://bit.ly/rPjwYX>

[20] <https://theingots.org/community/sites/default/files/uploads/user4/My%20files/other%20files%28PDF%29/ITQ-QualStructure-England-Wales-2009%20%281%29.pdf>

[21] https://theingots.org/community/qualifications_summary#2.4

[22] https://theingots.org/community/ITQ_unit_credit

[23] <https://theingots.org/community/about>

[24] <https://theingots.org/community/standards>

[25] <https://theingots.org/community/SchoolsITQ>

[26] https://theingots.org/community/qualifications_summary

[27] <https://theingots.org/community/Progression>

[28] https://theingots.org/community/ITQ_unit_development

[29] <https://theingots.org/community/SIEL1U1>

[30] <https://theingots.org/community/SIEL2U1>

[31] <https://theingots.org/community/SIEL3U1>

[32] <https://theingots.org/community/SIL1U1>

[33] <https://theingots.org/community/SIL2U1>