

## Level 1 ITQ units

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[Return to Assessment Model Home Page](#) [1]

### 1. Units for Level 1

**Level 1 Award requires 9 credits or more from any units**

#### Credit and equivalences Level 1

**Level 1 ITQ Certificate in IT User Skills (Open Systems and Enterprise)**

**13 Credits equivalent to 1 GCSE grades D-G**

NC level 4-5

Unit title and QCF level	EQF [2] level	QCF Credits	GLHs	National Curriculum Level/GCSE	New INGOT assessment link	Link to Entry Units [3]
Improving Productivity Using IT	2	3	20	NC level 4-5	<a href="#">Silver Unit 1 as assessment criteria and guidance</a> [4]	<a href="#">Link to Level 2 Units</a> [5]
Web Software	2	3	20	NC level 4-5	<a href="#">Silver Unit 2 as assessment criteria and guidance</a> [6]	
Using collaborative technologies	2	3	20	NC level 4-5	<a href="#">Silver Unit 3 as assessment criteria and guidance</a> [7]	
IT security for users	2	1	10	NC level 4-5	<a href="#">Silver Unit 4 as assessment criteria and guidance</a> [8]	

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Option for schools recommend spreadsheets	2	minimum of 3	20	NC level 4-5	<a href="#">Silver Unit 5 as assessment criteria and guidance</a> [9]	
<b>Points [10]</b>	25 points equivalent to 1 GCSE grade E					
<b>Further optional units below</b>						
Specialist software	2	2	15	NC level 4-5	<a href="#">Silver Unit 6</a> [11]	
Word processing	2	3	20	NC level 4-5	<a href="#">Silver Unit 7</a> [12]	
Using the Internet	2	3	20	NC level 4-5	<a href="#">Silver Unit 8</a> [13]	
Drawing and planning	2	2	15	NC level 4-5	<a href="#">Silver Unit 9</a> [14]	
Presentation Software	2	3	20	NC level 4-5	<a href="#">Silver Unit 10</a> [15]	
Database Software	2	3	20	NC level 4-5	<a href="#">Silver Unit 11</a> [16]	

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### Links

- [1] [http://www.theingots.org/community/ITQ\\_Unit\\_development](http://www.theingots.org/community/ITQ_Unit_development)
- [2] [http://ec.europa.eu/education/lifelong-learning-policy/doc44\\_en.htm](http://ec.europa.eu/education/lifelong-learning-policy/doc44_en.htm)
- [3] [https://theingots.org/community/ITQ\\_Entry\\_Level\\_Units](https://theingots.org/community/ITQ_Entry_Level_Units)
- [4] <https://theingots.org/community/SIL1U1>
- [5] [http://www.theingots.org/community/ITQ\\_Level\\_2\\_Units](http://www.theingots.org/community/ITQ_Level_2_Units)
- [6] <https://theingots.org/community/SIL1U2>
- [7] <https://theingots.org/community/SIL1U3>
- [8] <https://theingots.org/community/SIL1U4>
- [9] <https://theingots.org/community/SIL1U5>
- [10] <http://www.dcsf.gov.uk/performanceables/nscoringsys.shtml>
- [11] <https://theingots.org/community/SIL1U6>
- [12] <https://theingots.org/community/SIL1U7>

## Level 1 ITQ units

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- [13] <https://theingots.org/community/SIL1U8>
- [14] <https://theingots.org/community/SIL1U9>
- [15] <https://theingots.org/community/SIL1U10>
- [16] <https://theingots.org/community/SIL1U11>