

Schools ITQ Entry 2 Unit 1 - (Bronze 2)

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Entry Level 2, Unit 1 - Improving Productivity Using IT (2 credits)

1. Plan the use of IT to meet requirements

[1.1 I can identify the advantages of using IT for the task.](#) [5]

[1.2 I can plan how to complete the task using appropriate IT systems and software.](#) [7]

[1.3 I can identify any safety and security issues affecting the use of IT for the task.](#) [9]

2. Use IT systems to complete planned tasks

[2.1 I can use an IT system to complete planned tasks following identified safe practices.](#) [6]

[2.2 I can check that the outcome meets requirements.](#) [8]

[2.3 I can identify ways to improve the use of IT for the task.](#) [10]

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Entry Level

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