

Schools ITQ Level 1 - Unit 4 - ITS (Silver Unit 4)

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- National Strategies [APP criteria](#) [5] are relevant from Entry 3 upwards.
- References to [personal learning and thinking skills \(PLTS\)](#) [6]

Level 1, Unit 4 - IT Security for Users (1 credit)

1. Use appropriate methods to minimise security risks to IT systems and data

[1.1 I can identify security issues that might threaten system performance.](#) [7]

[1.2 I can take appropriate security precautions to protect IT systems and data.](#) [8]

[1.3 I can identify threats to information security associated with widespread use of technology.](#) [9]

[1.4 I can take appropriate precautions to keep information secure.](#) [10]

[1.5 I can follow relevant guidelines and procedures for the secure use of IT.](#) [11]

[1.6 I can explain why it is important to backup data securely.](#) [12]

[1.7 I can ensure that my personal data is backed up to appropriate media.](#) [13]

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[Entry Level 2, Unit 5 - Using ICT: Safe Working Practices \(1 credit\) \[35\]](#)

[Level 1, Unit 6 - Specialist Software \(2 credits\) \[36\]](#)

[Level 2, Unit 6 - Specialist software \(3 credits\) \[37\]](#)

[Level 3, Unit 6 - Specialist Software \(4 credits\) \[38\]](#)

[Entry Level 2, Unit 6 - Using ICT in the Workplace \(3 credits\) \[39\]](#)

[Level 1, Unit 7 - Word Processing \(3 credits\) \[40\]](#)

[Level 2, Unit 7 - Word processing \(4 credits\) \[41\]](#)

[Level 3, Unit 7 - Word Processing Software \(6 credits\) \[42\]](#)

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[Level 3, Unit 8 - Using the Internet \(5 credits\) \[46\]](#)

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