Entry 3 - Unit 1 - Cutting and Construction Safety

Assessor's guide to interpreting the criteria

General Information

- Entry Level 3 in the Qualification Credit Framework. It is mapped to the National curriculum at levels 3 and 4.
- The definition of an entry level qualification is to recognize basic knowledge and skills and the ability to apply learning in everyday situations under direct guidance or supervision. Learning at this level involves building basic knowledge and skills and is not geared towards specific occupations.
- The criteria are designed to provide opportunities to promote numeracy, literacy and social skills as well as ICT capability and are fully compatible with the UK National Curriculum programmes of study with some strengthening of important contemporary issues related to open systems providing support for PLTS and citizenship.
- Bronze 3 is designed to promote a wider range of participation by providing a progression pathway from Bronze 2 to Level 1 in the RQF and from national curriculum levels 3 and 4 to level 5.
- The specification for the Entry Level 3 certificate provides an outcome framework for assessment and is not intended to dictate any particular context for learning and so can be used with young children or adults.

Requirements

- Standards must be confirmed by a trained Bronze Assessor or higher
- Assessors must at a minimum record assessment judgements as entries in the on-line mark book on the INGOTs.org certification site
- It is expected that there will be routine evidence of work used for judging assessment outcomes in the candidates' records of their day to day work. Samples should be available at the annual visit and/or by video conference.
- Different approaches to learning will be required in order to match differing needs, for example, the needs of children will be different from the needs of adults with learning disabilities.
- Completing the criteria for this unit entitles the candidate to the Award of the Entry level 3 Unit . In general, the candidate should demonstrate that criteria related to co-operative behaviour can be sustained over time.
- We expect at least 15 hours of guided study to be under-taken before this Unit Award is made to those new to computers but discretion can be used to take account of prior learning where this is sensible in individual cases. In terms of making the award, what matters is outcomes.
- Certificates must be printed on INGOT logo template paper for which there is a charge of 50p per template

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Assessment Method

Assessors can use the criteria to determine levels of prior learning through dialog with the candidate, direct observation and any other appropriate and relevant evidence. They can score each of the criteria "L", "S", "H". An "N" indicates no evidence and this is the default setting. "L" indicates some capability but some help still required and the candidate is not secure with that particular criterion. "S" indicates secure mastery of the criterion. "H" indicates that the candidate is operating beyond the basic requirements of the criterion. If all criteria are matched with "S" or "H" the unit is passed. All criteria must be at least "S" for a pass.

Expansion of the assessment criteria

The Entry 3 learner will be becoming increasingly capable of making use of skills, knowledge and understanding to carry out simple structured tasks and activities with occasional guidance and intervention. They will start to relate tasks to contexts and be aware of consequences of actions for themselves and others. While support and guidance are still needed they will demonstrate increasing capability of working self-sufficiently with simple structured tasks.

An activity will typically be 'structured' when:

* there are several steps that need to be sequential; and

* the learner has opportunities to practice the sequence or clear guidance is provided.

1. The candidate will work safely in a manufacturing environment

1.1 I can adopt safe work practices in line with local guidelines

The candidate should be able to show safe and sensible practice as required

Evidence: Relevant information in their publications and documents.

Additional information and guidance

Depending on the industry and local laws, candidates will show that they can work to the required safety standards.

1.2 I can identify potential hazards associated with my work

Candidates should be able to understand and work with hazards

Evidence: From portfolio files and assessor verification.

Additional information and guidance

Various work places will have their own rules as well as national rules on hazards and candidates need to show that they understand these and can apply their own safe practices as a result.

1.3 I can identify emergencies and respond accordingly

Candidates should be able to recognise actual emergency situations

Evidence: From portfolio files.

Additional information and guidance

Candidates should be able to demonstrate their own safety actions after being shown the emergency practices for different situations at their work place.

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1.4 I can protect the work and its surrounding area from damage

Candidates will be able to make sure their work is sfe and secure

Evidence: Assessors observation of finalised published work.

Additional information and guidance

Candidates need to demonstrate they can keep their work from damage. For example, if they lay some cement floor, how do they keep it from getting imprints of other debris falling into it to ruin it.

1.5 I can dispose of waste according to legislation

Candidates will be able to show their understanding of environmental laws

Evidence: Assessors observation of finalised published work.

Additional information and guidance

Some materials that candidates will work with are likely to be hazards to the environment. Most will have instructions on their package to show where and how to dispose of them safely. Candidates need to show they are aware of these and why and follow the recommended guidelines.

1.6 I can use tools and materials safely

Candidates will be able to show a good appreciation and practice of safety

Evidence: Assessors observation of finalised published work.

Additional information and guidance

Some candidates work will require them to deal with dangerous tools like power saws etc. They need to show they can handle them appropriately and sue safety best practices.

1.7 I can use personal protective equipment (PPE) in accordance with guidelines

Candidates will be able to demonstrate use and understanding of safety equipment

Evidence: Assessors observation of finalised published work.

Additional information and guidance

If a job calls for eye of breathing protection equipment, then candidates need to show they follow these guidelines.

Moderation/verification

The assessor should keep a record of assessment judgements made for each candidate and make notes of any significant issues for any candidate. They must be prepared to enter into dialog with their Account Manager and provide their assessment records to the Account Manager through the on-line mark book. They should be prepared to provide evidence as a basis for their judgements should it be required by the Principal Assessor or their Account Manager/external moderator. Before authorising certification, the Account Manager must be satisfied that the assessors judgements are sound.

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