

## **Bronze 1 = Entry Level 1 = My First INGOT**

### **Assessment criteria**

#### **General Knowledge**

I can name the parts of the computer

I know that the three most important colours for the pictures on a computer screen are Red, Green and Blue

I know information can be sent from one computer to another by cable and by wireless.

I know that passwords are to keep information safe and that I should treat them with respect.

#### **Using the keyboard**

I look after the keyboard by making sure my hands are clean before using it

I can type the numbers from 1 to 10 using the number keypad

I can type my name and the days of the week

I can use the SHIFT key to get special characters such as % and @

I can use the delete key to correct mistakes

I can type sentences and use the Shift key to put a capital letter at the start and the full stop key to get a full stop at the end.

I can name the main keys on the keyboard

I can, with help, spell check my work and change badly spelled words for the correct word.

I can count the number of keys on the keyboard.

I can move the cursor to where I want it using the arrow keys and the mouse

I choose to sit in a good position to use the keyboard with good light

#### **Using computer programs**

I can use the mouse to choose a program

I have used three different programs to learn new things

I can describe a program that I have used and say what I did with it

I can draw shapes using a drawing program

I can fill my shapes with different colours

I can move shapes with the mouse to make up a picture

I can use "Zoom In" to make my shapes look bigger and smaller

I can copy a shape and make a pattern by copying and pasting.

I can put a few shapes into order of the number of sides

I can put different shapes into order of their size

#### **Working with others**

I can ask for help when I need it

I can help others when they need it

I am patient and wait my turn when the teacher is helping someone else

I share the computer with other people

I can work quietly and not disturb other people.

I am careful about the safety of others

I can follow instructions from a number of sources

**Source URL:** <https://theingots.org/community/node/411>