## The Learning Machine Policies and Procedures

## Index page

These policies are designed to meet the specification set out in the Ofqual publication "Regulatory Arrangements for the Qualifications and Credit Framework" [1]

The link above provides access to the most up to date information related to the conditions of regulation.

<u>The Learning Machine Ltd Governance -</u> (QCF 2.1 - 2.14; 5.1, 5.2a, 5.2c)

Organisation Chart and Roles [2]

Centre recognition [3] (QCF 5.11)

**Procedures for Quality Assurance [4]** 

Customer Care Policy Statement & Standards [5] (QCF 5.33)

Procedures for Making Enquiries and Appeals [6] (QCF 5.24 - 5.28)
Flowchart detailing market research process [7] (QCF 3.2, 4.2)
Policy and Procedures on Malpractice [8] (QCF 5.29 - 5.32)
Equal Opportunities Policy [9] (QCF 2.11 - 2.14)

Reasonable Adjustments Policy [10] (QCF 2.13)
Expertise and training [11] (QCF 5.2b)

Award of credits and qualifications [12] (QCF 5.12 - 5.15)
Risk assessment for award of credits and (QCF 5.12 - 5.15)

qualifications [13]

Partnership franchising and licensing agreements (QCF 2.3)

[14]

Languages Policy [15] (QCF 5.20 - 5.23)

Unit design [16] (QCF 3.1 - 3.5)

Developing rules of combination [17] (QCF 4.1 - 4.4)

Design of assessment, grading and delivery [18] (QCF 5.3- 5.10; 5.34)

Functional Skills [19] (FS Ofqual/09/4558)

IT Systems policies and procedures [20]

Annexe 1 [21] Job descriptions
Annexe 2 [22] Constitution

Annexe 3 [23] Centre agreement

**Source URL:** https://theingots.org/community/policies\_index

## Links

- [1] http://www.ofqual.gov.uk/121.aspx
- [2] https://theingots.org/community/node/5486
- [3] https://theingots.org/community/node/5488
- [4] https://theingots.org/community/node/5489
- [5] https://theingots.org/community/node/5490
- [6] https://theingots.org/community/node/5491
- [7] https://theingots.org/community/QCF3.2 4.2
- [8] https://theingots.org/community/node/5492
- [9] https://theingots.org/community/node/5493
- [10] https://theingots.org/community/node/5494

## The Learning Machine Policies and Procedures

- [11] https://theingots.org/community/QCF5.2
- [12] https://theingots.org/community/node/5497
- [13] https://theingots.org/community/node/5498
- [14] https://theingots.org/community/node/5499
- [15] https://theingots.org/community/node/5500
- [16] https://theingots.org/community/node/5503
- [17] https://theingots.org/community/QCF4.1-4.4
- [18] https://theingots.org/community/node/7839
- [19] http://theingots.org/community/FSprocedures
- [20] http://theingots.org/community/ICT Systems
- [21] https://theingots.org/community/node/9139
- [22] https://theingots.org/community/node/5487
- [23] https://theingots.org/community/node/9153