

## ICT Qualifications and Information

### Links to ITQ units

Entry Level	Level 1	Level 2	Level 3
<a href="#">Entry Level 1, Unit 1 - Improving Productivity Using IT (1 credit) [1]</a>	<a href="#">Level 1, Unit 1 - Improving Productivity Using IT (3 credits) [2]</a>	<a href="#">Level 2, Unit 1 - Improving Productivity Using IT (4 credits) [3]</a>	<a href="#">Level 3, Unit 1 - Improving Productivity Using IT (5 credits) [4]</a>
<a href="#">Entry Level 2, Unit 1 - Improving Productivity Using IT (2 credits) [5]</a>	<a href="#">Level 1, Unit 2 - Website Software (3 credits) [6]</a>	<a href="#">Level 2, Unit 2 - Website Software (4 credits) [7]</a>	<a href="#">Level 3, Unit 2 - Website Software (5 credits) [8]</a>
<a href="#">Entry Level 2, Unit 2 - Using ICT to Select and Exchange Information (2 credits) [9]</a>	<a href="#">Level 1, Unit 3 - Using Collaborative Technologies (3 credits) [10]</a>	<a href="#">Level 2, Unit 3 - Using Collaborative Technologies (4 credits) [11]</a>	<a href="#">Level 3, Unit 3 - Using Collaborative Technologies (6 credits) [12]</a>
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<a href="#">Entry Level 2, Unit 4 - Desktop Publishing Software (2 credits) [17]</a>	<a href="#">Level 1, Unit 5 - Spreadsheet Software (3 credits) [18]</a>	<a href="#">Level 2, Unit 5 - Spreadsheet Software (4 credits) [19]</a>	<a href="#">Level 3, Unit 5 - Spreadsheet Software (6 credits) [20]</a>
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<a href="#">Entry Level 2, Unit 6 - Using ICT in the Workplace (3 credits) [25]</a>	<a href="#">Level 1, Unit 7 - Word Processing (3 credits) [26]</a>	<a href="#">Level 2, Unit 7 - Word processing (4 credits) [27]</a>	<a href="#">Level 3, Unit 7 - Word Processing Software (6 credits) [28]</a>
<a href="#">Entry Level 2, Unit 7 - Imaging software (2 credits) [29]</a>	<a href="#">Level 1, Unit 8 - Using the Internet (3 credits) [30]</a>	<a href="#">Level 2, Unit 8 - Using the internet (4 credits) [31]</a>	<a href="#">Level 3, Unit 8 - Using the Internet (5 credits) [32]</a>
<a href="#">Entry Level 2, Unit 8 - Using ICT</a>	<a href="#">Level 1, Unit 9 - Drawing and</a>	<a href="#">Level 2, Unit 9 - Drawing and</a>	<a href="#">Level 3, Unit 9 - Drawing and</a>

<a href="#">Equipment in a Work Place (2 credits) [33]</a>	<a href="#">planning (2 credits) [34]</a>	<a href="#">planning (3 credits) [35]</a>	<a href="#">Planning Software (4 credits) [36]</a>
<a href="#">Entry Level 2, Unit 9 - Using Word Processing Software (2 credits) [37]</a>	<a href="#">Level 1, Unit 10 - Presentation Software (3 credits) [38]</a>	<a href="#">Level 2, Unit 10 - Presentation software (4 credits) [39]</a>	<a href="#">Level 3, Unit 10 - Presentation Software (6 credits) [40]</a>
<a href="#">Entry Level 2, Unit 10 - ICT for Employment (1 credit) [41]</a>	<a href="#">Level 1, Unit 11 - Database Software (3 credits) [42]</a>	<a href="#">Level 2, Unit 11 - Database software (4 credits) [43]</a>	<a href="#">Level 3, Unit 11 - Database Software (6 credits) [44]</a>
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<a href="#">Entry Level 2, Unit 12 - Presentation Software (2 credits) [49]</a>	<a href="#">Level 1, Unit 13 - Using Email (2 credits) [50]</a>	<a href="#">Level 2, Unit 13 - Using Email (3 credits) [51]</a>	<a href="#">Level 3, Unit 13 - Using Email (3 credits) [52]</a>
<a href="#">Entry Level 3, Unit 1 - Improving Productivity Using IT (3 credits) [53]</a>	<a href="#">Level 1, Unit 14 - Audio Software (2 credits) [54]</a>	<a href="#">Level 2, Unit 14 - Audio Software (3 credits) [55]</a>	<a href="#">Level 3, Unit 14 - Audio Software (4 credits) [56]</a>
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<a href="#">Entry Level 3, Unit 3 - Desktop Publishing Software (2 credits) [61]</a>	<a href="#">Level 1, Unit 16 - IT Communication Fundamentals (2 credits) [62]</a>	<a href="#">Level 2, Unit 16 - IT Communication Fundamentals (2 credits) [63]</a>	<a href="#">Level 3, Unit 17 - Video Software (4 credits) [64]</a>
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<a href="#">Entry Level 3, Unit 6 - Communicating Information Using ICT (3 credits) [73]</a>	<a href="#">Level 1, Unit 19 - IT User Fundamentals (3 credits) [74]</a>	<a href="#">Level 2, Unit 19 - IT User Fundamentals (3 credits) [75]</a>	<a href="#">Level 3, Unit 27 - Design Software (5 credits) [76]</a>
<a href="#">Entry Level 3, Unit 7 - Producing Charts Using ICT (3 credits) [77]</a>	<a href="#">Level 1, Unit 20 - Using Mobile IT Devices (2 credits) [78]</a>	<a href="#">Level 2, Unit 20 - Using Mobile IT Devices (2 credits) [79]</a>	<a href="#">Level 3, Unit 28 - Optimise IT System Performance (5 credits) [80]</a>

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[Level 1, Unit 21 - Data Management Software \(2 credits\) \[82\]](#)

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[Level 3, Unit 29 - Set Up an IT System \(5 credits\) \[84\]](#)

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[Level 1, Unit 22- Understanding the social and environmental impact of architecture and construction \(3 credits\) \[86\]](#)

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[Level 3, Unit 32 - Computerised Accounting Software \(5 credits\) \[88\]](#)

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[Level 3, Unit 33 - Application Development Using Project Management Methods \(6 credits\) \[92\]](#)

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[Level 3, Unit 61 - Cisco CCNA 2 - Routing and Switching \(6 credits\)](#)  
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